

Draft Agenda
Third Annual MBOH Tax Credit Compliance Training
September 28th & 29th, 2006
Fairmont Hot Springs Resort

Thursday, September 28th

Registration: 7:30a.m. to 8:30 a.m.

Breakfast buffet: 7:00a.m. to 8:30a.m.

Training begins: 8:30a.m.

Minimum Set-aside
Agency Covenants
Tenant Application

Break: 10:30a.m.

Interview and selection process
Income limits
Maximum rents

Lunch break: 12:30p.m. **Lunch buffet provided.**

Utility allowances
Calculations worksheet

Break: 2:30p.m.

Qualification

End of training for the day.

Networking reception: hors d'oeuvres provided (pay as you go bar)

Friday, September 29th

Breakfast buffet: 7:00a.m. to 8:30a.m.

Training begins: 8:30a.m.

Tenant Income Certification form
Leases

Break: 10:30a.m.

Ongoing Tax Credit issues
Recertification
Annual compliance packages
Site visits

End of training.